

### Payroll Schedule 1st Quarter 2008

1st QTR	Work Period	Supplemental Diskettes Due	Run 1 <sup>st</sup> Audit(pm)	Run 2 <sup>nd</sup> Audit(pm)	Run Final Audit(pm)	Release JV(am)	Special Run Processed(pm)	Payday
<b>PP01</b>								
<b>Semi-monthly</b>	Jan 1-15	Tuesday 1/22	Tuesday 1/22	Wednesday 1/23	Thursday 1/24	Friday 1/25	Tuesday 1/29	Thursday 1/31
<b>Monthly</b>	Jan 1-31	Tuesday 1/22	Tuesday 1/22	Wednesday 1/23	Thursday 1/24	Friday 1/25	Tuesday 1/29	Thursday 1/31
<b>PP02</b>								
<b>Semi-monthly</b>	Jan 16-31	Tuesday 2/5	Tuesday 2/5	Wednesday 2/6	Thursday 2/7	Friday 2/8	Tuesday 2/12	Thursday 2/14
<b>PP03</b>								
<b>Semi-monthly</b>	Feb 1-14	Wednesday 2/20	Wednesday 2/20	Thursday 2/21	Friday 2/22	Monday 2/25	Wednesday 2/27	Friday 2/29
<b>Monthly</b>	Feb 1-29	Wednesday 2/20	Wednesday 2/20	Thursday 2/21	Friday 2/22	Monday 2/25	Wednesday 2/27	Friday 2/29
<b>PP04</b>								
<b>Semi-monthly</b>	Feb 15-29	Wednesday 3/5	Wednesday 3/5	Thursday 3/6	Friday 3/7	Monday 3/10	Wednesday 3/12	Friday 3/14
<b>PP05</b>								
<b>Semi-monthly</b>	Mar 1-15	Wednesday 3/19	Wednesday 3/19	Thursday 3/20	Monday 3/24	Tuesday 3/25	Thursday 3/27	Monday 3/31
<b>Monthly</b>	Mar 1-31	Wednesday 3/19	Wednesday 3/19	Thursday 3/20	Monday 3/24	Tuesday 3/25	Thursday 3/27	Monday 3/31
<b>PP06</b>								
<b>Semi-monthly</b>	Mar 16-31	Friday 4/4	Friday 4/4	Monday 4/7	Tuesday 4/8	Wednesday 4/9	Friday 4/11	Tuesday 4/15
Holidays	January 21 February 18 March 21	Martin Luther King Presidents' Day Good Friday						